

# Alderley Edge Medical Practice

## Patients Participation Group

### MINUTES OF MEETING 14 JUNE 2017

**Present:** Dr A Garvey, Bev Chapman (Chair), Shaun Liu (Practice Manager), KH, CM, MS, RW and SW (minutes).

**Apologies:** JL, RS, AG, HH, DL

Dr Garvey was welcomed to his first meeting with the PPG and congratulated on becoming a partner in the Practice.

#### **Review of Minutes of 25 January 2016 Meeting:**

Widening the representation in the PPG: Representatives of the Alderley Edge Youth Council, schools, Guides or others not pursued any further as their leaders are very busy with running their organisations. BC attended the Youth Council meeting and felt that the members of this group were far too young to be interested and to understand the PPG

Alderley Edge.com to be approached to ask for a mention on this website advertising our next PPG meeting to encourage interest.

Noted that meetings of the PPG are open to everybody registered with the Practice.

PPG minutes are now on the website and displayed in the Practice Reception area.

Fundraising: Priority is to apply to AE Institute Fund for support for two ECG machines. CM has volunteered to assist in the form filling as she is familiar with what is required. Ongoing - Action: Christine and Michelle

Waiting Hours for Appointments: Being monitored. Urgent appointments only are bookable on request on the day. Practice seeking two more reception staff. Dr. Hayes on maternity leave. Text facility to now cancel appointments. PPG should look at NHSsos.org.uk.

Vaccinations for travellers: Information given on the Practice website

#### **Other Business:**

Meeting with Chairmen from neighbouring PPGs held on 10<sup>th</sup> All have similar issues with recruiting more PPG members to their group. Next meeting 14 September

Name of PPG: At next meeting Group to discuss being re-styled "Patients Representation Group"

Community Health Hubs: Being developed for the area, with the aim of providing more care in the community rather than in the hospitals and centralising certain treatments.

Transport service for patients: Bev to investigate arrangements at other others practices

PPG mention in AE.com: Would have to be paid for a permanent fixture on the site

PPG survey via Reception: Next meeting to discuss questioning patients, at desk in Reception and/or by a questionnaire

The Doctors' view of PPG: Welcomed, useful.

Practice rating: Not yet inspected by Care Quality Commission. Role of West Cheshire Clinical Commission Group and Health Voice Commission uncertain ?

**Next meeting of PPG: 15 November 2017**